VPN Access Request Form

Asterisk (*) indicates required field.

Select Type of User:
Student is most common

* Form Type:

-- Select Form Type --   ▾

-- Select Form Type --
Students/Visiting Scholars
Contract/Vendors
Retired Staff
Retired Faculty/Faculty Emeritus

Requestor Information (UA contact responsible):

Enter your name, dept.,
email, and phone

* Name:

* UA Department:

* Email:

* Phone:

User Information:

Select number of
users requested

* Add/upload VPN users below:

-- Select Number of User Need VPN Access --   ▾

-- Select Number of User Need VPN Access --
6 or less users
7 or more users

User Information:

If 6 or less, you will enter 1 at a time.
Enter student's name, CWID, & crimson email.

* Add/upload VPN users below:

6 or less users   ▾

* Name: * CWID: * UA Email Address:

User Information:

* Add/upload VPN users below:

7 or more users	▼

UPLOAD INSTRUCTION

- **ONLY** .xlsx (Excel) file type is allow to upload
- **Failure to upload correct file order could cause missing information**
- Cell A1: User First Name
- Cell B1: User Last Name
- Cell C1: User CWID
- Cell D1: User UA Email
- Upload multiple users by insert to next row (A2-D2 in the same order as the above) and so on.

* Upload User

[Choose File] No file chosen

* Explanation/Reason for the resource:

File in the reason. Examples include need access to license server, or research PC. Make sure to state that the department has approved.
(**Make sure to get dept. head approval**).

NOTE: Approved VPN access begins July 1st of the current year and ends June 30th of the following year, regardless of the activation date during the current year.

Your myBama credentials will be required to authenticate with the Cisco AnyConnect Client. The client application for Windows OS, OS X, and mobile devices are located on the Tech Tab in myBama. You can also check the App Store on your device for application download.

[Submit]